



School of Mechanical Engineering

HONOURS PROJECT COMPLETION FORM

Successful submission of this completed form marks the end of your final year project. After the Project Exhibition please complete and return this form to the School office, level 1 Eng. South. If this form is not submitted, your mark for the Honours Project will be withheld.

- Ensure that a complete electronic archive of your project (on USB, etc.) is made available to your supervisor.
- ALL signatures must be present for a correct submission even if your group did not borrow equipment.
- N.B. Signatures can often be hard to obtain so do not leave them to the last day to collect.

Deadline: End of week 13, Semester 2 (Friday 6 November 2015)

1. Project Details		
Project ID:	Project title:	
Principle supervisor:	Room(s) used:	
Name(s) of student(s):		
2. Certifications		
<u>Instrumentation</u> — <i>To be signed by the instrumentation manager (Philip Schmidt) or representative.</i>		
I accept that the students listed above have returned all borrowed equipment.		
_____	_____	_____
(Name)	(Signature)	(Date)
<u>Mechanical Workshop</u> — <i>To be signed by the workshop manager (Garry Clarke) or representative.</i>		
I accept that the students listed above have returned all borrowed equipment and the workspace in which they were working has been cleaned to an acceptable level.		
_____	_____	_____
(Name)	(Signature)	(Date)
<u>Supervisor</u> — <i>To be signed by one of the academic supervisors of the project (principle supervisor preferred).</i>		
I accept that the students listed above have returned all borrowed equipment and the workspace/lab in which they were working is acceptable. The project has been handed over to me and all components are accounted for.		
I also acknowledge receipt of all appropriate electronic media, including but not limited to, final report, poster, seminar presentation, solid models, computer software and Matlab models.		
_____	_____	_____
(Name)	(Signature)	(Date)